

## Global Methodist Church | Job Description

**Job Title:** Chief Financial Officer/Treasurer

**Salary:** Starting at \$125,000

**Location:** Flexible (Remote work available)

**About Global Methodist Church:** The Global Methodist Church is a newly formed and rapidly growing global Christian denomination with a deep commitment to spreading the Gospel, nurturing faith, and serving communities worldwide. We are dedicated to living out our Christian values through transformative ministries, discipleship, and advocacy. Our mission is to make disciples of Jesus Christ who worship passionately, love extravagantly, and witness boldly.

**Position Overview:** The Global Methodist Church is seeking an experienced and dynamic Chief Financial Officer/Treasurer to lead and manage the financial and accounting operations of the Church, guiding its financial strategy, planning and maintaining its fiscal stability in a complex, international environment. As a key member of our leadership team, the chosen candidate will play a pivotal role in shaping the mission and ministry of the Church, ensuring financial viability, accountability, and sound, faith-based decision making.

Working under the direction of and accountable to the Connectional Operations Officer, the chosen candidate will support the Connectional Council and the Commission on Finance, Administration, Pensions, and Benefits as they provide governance and direction for the Church in the areas of finance, administration, pensions, and benefits.

### Key Responsibilities

**Financial Management:** Manage the Church's financial operations, including budgeting, forecasting, auditing, and related software systems. Communicate with annual conferences and local churches concerning connectional funding and other administrative matters. Review and ensure application of appropriate internal controls. Ensure that financial transactions, policies, and procedures meet the organization's short and long-term objectives and are conducted in accordance with all laws, regulations, accounting principles, and standards. Recommend and relate to the outside auditors for the Church.

**Strategic Planning:** Assisting the Connectional Operations Officer in developing and implementing the financial strategy of the Church. This includes long-term financial planning and forecasting, risk management, and investment strategies.

**Financial Reporting:** Manage accounting procedures and the proper recording of all financial transactions, including, but not limited to, all accounts receivables and payables, payroll, connectional funding, and accounting for general and designated giving to the Church. Oversee the preparation and communication of monthly and annual financial statements. Ensure timely

reporting of key financial data and updates to the Connectional Operations Officer, the Connectional Council, and other key stakeholders and decision makers.

**Information Management & Reporting:** Manage the Church's information reporting and databases for storing and retrieving such information.

**Compliance:** Ensure legal and regulatory compliance regarding all financial functions.

**Leadership:** Direct the finance and accounting team and ensure ongoing professional development and training. Participate in key decisions as a member of the Chief Operations Officer's executive management team.

**Qualifications:**

- Bachelor's degree in Accounting, Finance or a related field
- Master's degree in the same or related fields preferred.
- A minimum of 5 years professional experience in financial managerial roles, with a proven track record of successful leadership. CPA designation desired.
- Experience working in a non-profit or religious organization, or Protestant denomination is highly desirable.
- Familiarity with Methodist polity is highly desirable.
- Excellent knowledge of data analysis, risk management, and forecasting models.
- Proficiency in the use of MS Office, financial management software, and database software.
- Strong strategic thinking, project management, and problem-solving abilities.
- Excellent communication and interpersonal skills.
- Ability to handle a high volume of emails and other communications, and to prioritize tasks.
- High moral standards and a commitment to the GMC's mission and values.

**How to Apply:** Interested candidates should submit a resume with at least three professional references, and a cover letter outlining their relevant experience and qualifications and that answers this question: "What are your spiritual gifts, and how do you use them as a financial and accounting professional?" to [kboyette@globalmethodist.org](mailto:kboyette@globalmethodist.org) by Friday, July 12, 2024, at 8 pm ET.

Applications without a cover letter will not be considered. Applications received by Friday, July 12, 2024, will be given priority but applications will be received until the position is filled. Compensation commensurate with experience. # # # #