

Instructions for the HealthFlex Enrollment Form:

At the top of the form, you are considered a “New Enrollment” because you have not been enrolled with the GMC before.

If you can find your Wespath participant number, it sure helps HealthFlex to find you. Your participant number can be found in your online access to Benefits Access, or you can call Wespath at 1-800-851-2201 and they will give it to you.

The fill-in form will only let you enter the last 5 digits of your Social Security Number on page 1. If you have not been enrolled in HealthFlex insurance before you will need to provide your **full Social Security Number in the grid on page 2 - part 3.**

The “Conference/Plan Sponsor/Employer” in the grid on Page 1 - Part 1 is “GMC”. You don’t need to input the employer number. Date of hire is on or after the first day of the month after the GMC appointment to a GMC church is effective. Nothing required for the last 2 boxes.

Page 2 - part 2 – check “New Hire.” Check “Annual Election”.

Event Effective Date – at the top of page 2. It’s very important to fill in this date. Per Wespath your pension enrollment date and your health insurance enrollment date must be the same date.

Page 2 - part 3 – The pastor **must** list his or her name in the grid. Relationship is “Self.” **Note: Wespath will need the FULL Social Security numbers of ALL dependents IF THEY HAVE NOT BEEN ENROLLED IN HEALTHFLEX BEFORE!**

Make sure that the plans you choose in the grid MATCH the plans you choose on Page 3 - part 4 “Elections”.

Page 3 - part 4 – if you have not done so already, please utilize the ALEX plan choice counselor. The premium rates for the GMC are **much** different than for most conferences. Don’t merely choose what you have had before. Nobody likes surprises when the bill comes. Here is the link to ALEX: <https://www.myalex.com/healthflex/2024/gmc>

Plan descriptions and rates for 2024 are found here: Go to www.globalmethodist.org
Click on "Menu" at the top RH corner.
Look for what you need under the "Benefits" column.

If you contribute to a health savings account (HSA) or a flexible spending account (FSA) – please know that Wespath will take your total contribution and divide it by the remaining months in the current year. If you are enrolling in health insurance after January, your remaining months will be **less than 12 (example: health enrollment is 07/01, contribution is 3000 ÷ 6 months left in year= 500 Wespath will bill this amount per month or higher depending on when they are able to establish the HSA/FSA).** Please plan accordingly.

If you choose an HSA plan (H2000, H2500, H5000) – even if it’s built into the premium – check **BOTH boxes under: “To enroll into a HSA...”**

Sign your name in Part 6 by electronic or other means. Do not sign in Part 7. We have to sign there.

If possible, leave the form in .pdf format or scan the signed document into .pdf format. I cannot use a photograph or a .jpeg.

One more thing for pastors transferring into the GMC mid-year who are already in HealthFlex. If you choose the same HealthFlex plan you are in now, and don’t change your HSA, FSA or other amounts – you don’t have to start over with your deductibles and copays. Those will carry forward into the new plan.

Return the form to me at bharris@globalmethodist.org or snail mail it to: Brenda Harris, 733 Magnolia Dr., Chatham, IL 62629