

Global Methodist Church | Job Description

Job Title: Connectional Operations Officer

Salary and Benefits: \$150,000 cash salary, plus pension and health insurance benefits

Location: To be negotiated

About the Global Methodist Church: The Global Methodist Church is a newly formed and rapidly growing global Christian denomination with a deep commitment to spreading the Gospel, nurturing faith, and serving communities worldwide. We are dedicated to living out our Christian values through transformative ministries, discipleship, and advocacy. Our mission is to make disciples of Jesus Christ who worship passionately, love extravagantly, and witness boldly.

Position Overview: The Global Methodist Church is seeking an experienced and dynamic Connectional Operations Officer (COO) to serve as the denomination's chief operations officer bearing responsibility for the accountable functioning of the connectional council, general commissions, and task forces as they work to fulfill the General Conference's missional mandates between its conferences.

Working in partnership with the Church's Assembly of Bishops, its connectional council, and its executive staff members, the COO will oversee the operations of the general Church.

Key Responsibilities and Duties

The COO will:

- Consult regularly with the Assembly of Bishops and the connectional council regarding the missional priorities of the Global Methodist Church.
- Work with the chairperson and secretary of the connectional council to schedule all council meetings, ensure all items necessary (including regularly reporting on the work of the executive staff) for meetings are prepared and delivered to council members prior to meetings.
- Deliver annual reports of the council's work to the Assembly of Bishops, and annually appear before them to provide an overview of the annual report, respond to questions, and offer guidance on fulfilling the General Conference's vision and missional mandates for the Church.
- Hire all general Church executive director level positions as set forth in the *Book of Doctrines and Discipline*, and within the constraints and processes established by the connectional council.
- Serve as supervisor for all executive director level positions as set forth in the *Book of Doctrines and Discipline*.
- In consultation with the connectional council, exercise the authority to dismiss persons holding executive director level positions.
- Oversee the hiring, assigning, and retaining of all general church administrative staff.

- Convene meetings of general church executive directors to ensure fulfillment of direction given by the connectional council.
- Oversee the connectional budget within the parameters established by the General Conference and adopted by the connectional council, and see to the proper maintenance of all financial records.
- Oversee annual audits of the general church, and all general church assemblies, boards, and commissions.
- In consultation with the connectional council, the commission on finance, administration, pensions, and benefits, and the chief financial officer, prepare the general church budget for deliberation, amendment, and approval by the General Conference or the connectional council under delegation from the General Conference.
- Negotiate and/or oversee negotiation of contracts for general church services and facilities.
- Lead the connectional council and all general church executive directors in a bi-annual review and evaluation of the missional effectiveness of the general church's commissions and boards, and propose course corrections as necessary to the relevant areas.
- In consultation with the connectional council, recommend to General Conference changes to the *Book of Doctrines and Discipline* and implementing legislation.
- Carry out other responsibilities and duties assigned by the General Conference or the connectional council.

Qualifications:

- A person who demonstrates a committed relationship with Jesus Christ and genuine Christian character.
- One who is willing to serve, lead, equip, and energize the greater Church to fulfill the mission, ministry, and vision of the Global Methodist Church.
- Is an active participant in a local Global Methodist Church.
- A bachelor's degree and an advanced degree or comparable experience.
- A minimum of 10 years professional experience as a senior or executive pastor, a chief executive officer, or a chief operations officer of a for profit or nonprofit with staff supervision experience.
- Familiarity with Methodist Church history, doctrine, and polity is highly desirable.
- Strong written and verbal communication skills, with the ability to convey complex ideas in a clear and compelling manner.
- Strong strategic thinking, project management, and problem-solving abilities.
- Must be willing to travel extensively.

How to Apply: Interested candidates should submit a resume with at least three professional references, and a cover letter outlining their relevant experience and qualifications to by **Thursday, April 25, 2024, 8:00 pm U.S. Eastern Daylight Time.** Applications should be sent to Mr. Craig Cheyne at ccheyne@globalmethodist.org.

Applications without a cover letter will not be considered. Applications received by Thursday, **April 25, 2024, 8:00 pm U.S. Eastern Daylight Time**, will be given priority but applications will be received until the position is filled.